The Honorable
EDDIE BAZA CALVO
Governor

The Honorable
RAY TENORIO
Lieutenant Governor

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

GLENN LEON GUERRERO
Director

FELIX C. BENAVENTE
Deputy Director

May 26, 2015

The Honorable Judith T. Won Pat, Ed.D, Speaker
33rd Guam Legislature
Mina'trentai Tres Na Liheslaturan Guåhan
155 Hesler Place
Hagåtña, Guam 96910

Re.: Citizen Centric Report (CCR) for the Fiscal Year ended September 30, 2014

Dear Madam Speaker,

Pursuant to Section 2(a) of Public Law 30-127 relative to the Citizen Centric Report, we are pleased to transmit our report to you. The Department of Public Works (DPW) will post the Citizen Centric Report for the Fiscal Year Ended, September 30, 2014 on our website: www.dpw.guam.gov.

Should you need additional information, or have any questions or concerns, please call me at 646-3131.

Sincerely,

GLENN LEON GUERRERO
Director

Attachment

cc: The Honorable Governor Eddie Baza Calvo
The Honorable Senator Thomas C. Ada
Office of the Public Accountability

public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

542 NORTH MARINE CORPS DRIVE, TAMUNING, GUAM 96913
TEL.: (671) 646-3131 FAX: (671) 649-6178
www.dpw.guam.gov

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DIRECTOR
GLENN LEON GUERRERO

OFFICE OF HIGHWAY SAFETY
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

DEPUTY DIRECTOR
FELIX C. BENAVENTE

DIVISIONS & DIVISION HEADS:

ADMINISTRATIVE SERVICES
ARLEEN U. PIERCE
CONTROLLER

BUILDING CONSTRUCTION & FACILITY MAINTENANCE
DOMINIC G. MUNA
BUILDING MAINTENANCE MANAGER

BUS OPERATIONS
FRANKLIN F. TAITANO
SCHOOL BUS OPERATIONS SUPERINTENDENT

CAPITAL IMPROVEMENT PROJECTS
(VERTICAL PROJECTS)
JOHN F. CALANAYAN
ACTING ENGINEER-IN-CHARGE

HIGHWAYS
(HORIZONTAL PROJECTS)
JOAQUIN R. BLAZ
BUDGET & MANAGEMENT ANALYST IV

TRANSPORTATION MAINTENANCE
PAUL N.I. CEPEDA
TRANSPORTATION MAINTENANCE SUPERINTENDENT

SOLID WASTE MANAGEMENT
(RECEIVERSHIP
CIVIL CASE #02-00022)
GERSHMAN, BRITNER & BRATTON, INC.
(GBB)
www.guamsolidwastereceivership.org
PUBLIC LAW: 31-20

DEPARTMENT OF PUBLIC WORKS
CITIZEN CENTRIC REPORT
FISCAL YEAR ENDED SEPTEMBER 30, 2014

Overview

The Department was established by Public Law 1-88 and enacted in 1952 under section 5104. The Department of Public Works is charged with the responsibility in providing to the people of Guam five (5) major and essential services to the community of namely: (1) Public Safety, (2) Transportation, (3) Highway Maintenance, (4) Government-Wide Support, and (5) Capital Improvement Projects.

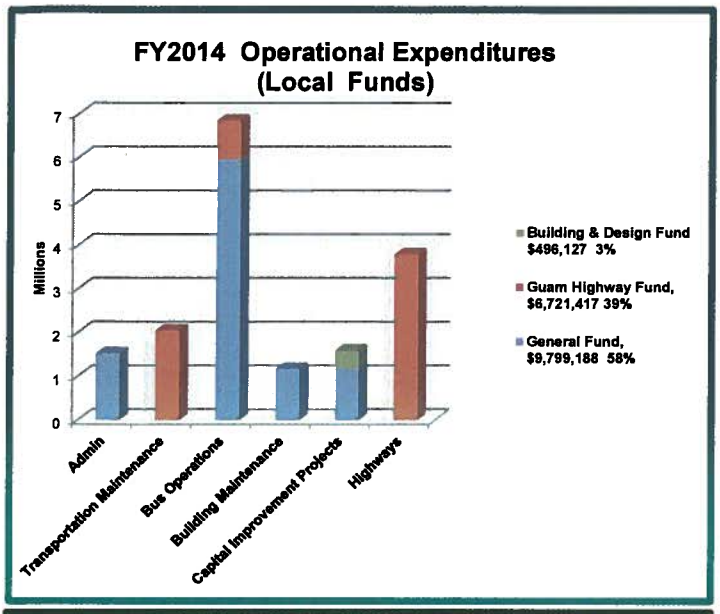
Mission Statement

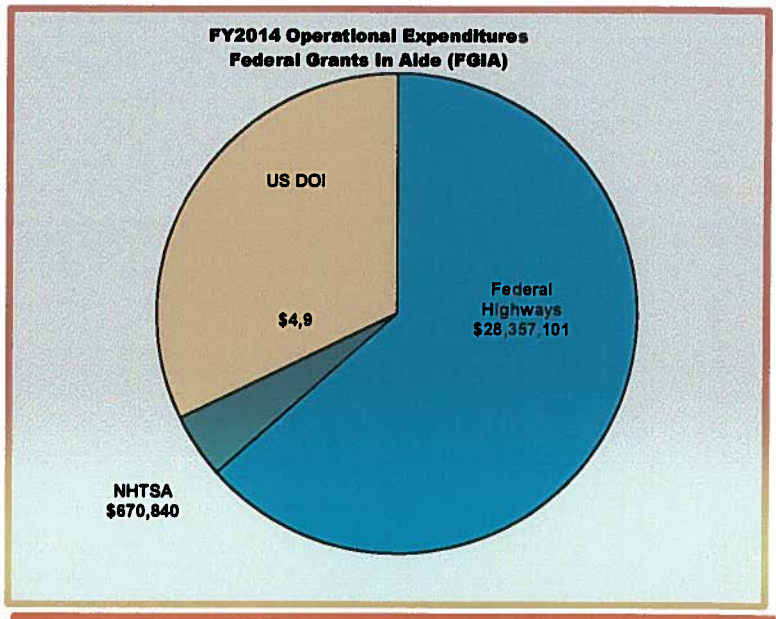
Department of Public Works is responsible for providing government-wide services such as school bus, transportation, highway, construction and maintenance, capital improvement projects, building facilities and equipment, administrative and financial support, and maintaining the Governor's Office of Highway Safety. Essential services includes: **Public Safety** is administered through the enforcement of building codes, flood control measures and public education on highway safety. **Transportation** services are provided for safe and efficient transportation system for our school children as well as to the public as needed and during times of calamities and emergencies. **Highway Maintenance** services are provided to ensure safe, efficient and modern Highway System that is responsive to the needs of the people. **Government-Wide Support** is administered to enhance program effectiveness and efficiency by formulating policies, allocating resources, and administering budgetary and financial information related to operations and personnel, to provide maintenance services, repairs, construction services and custodial work to upkeep public buildings and other government facilities. **Capital Improvement Projects** is to provide professional and technical services for the government's infrastructure projects.

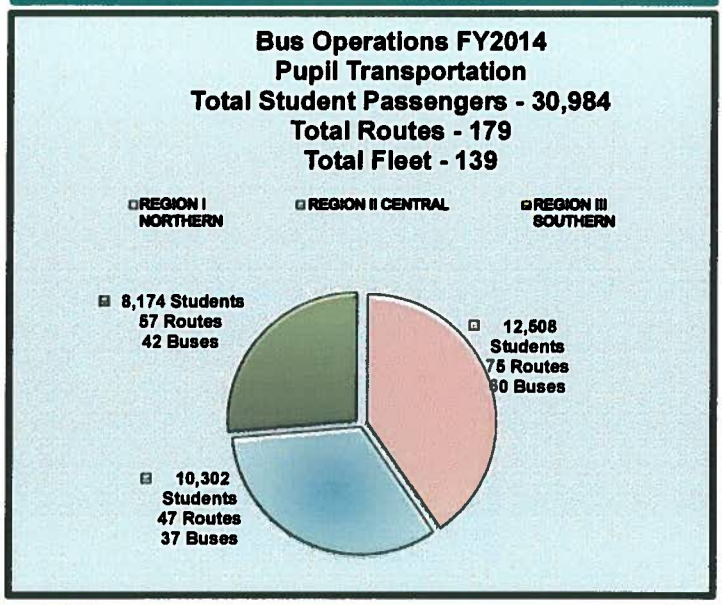
(Please note in pursuant to the Order of the District Court of Guam, dated March 17, 2008, appointing Gershman, Britner & Bratton, Inc. (GBB) as Receiver for the Solid Waste Management Division. Furthermore, Public Law 31-20 enacted in April 2011 created the Solid Waste Authority as an autonomous public corporation.)

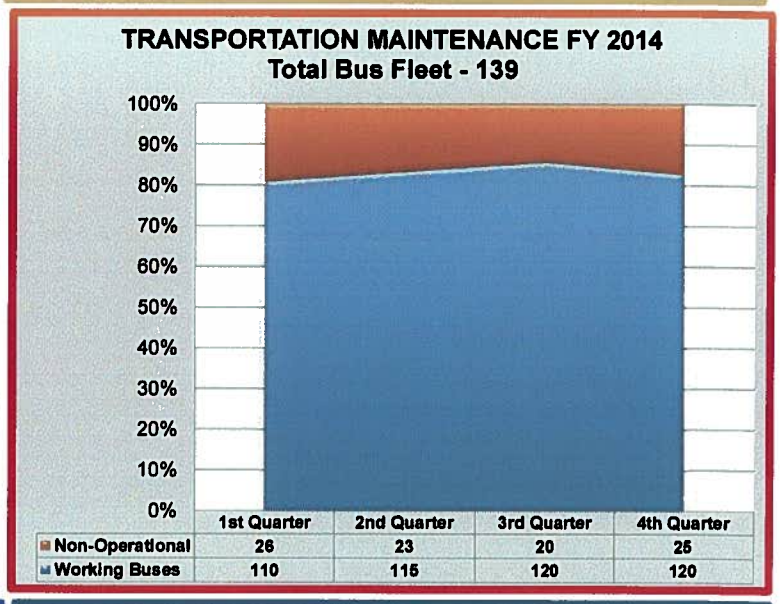
Goals and Objectives

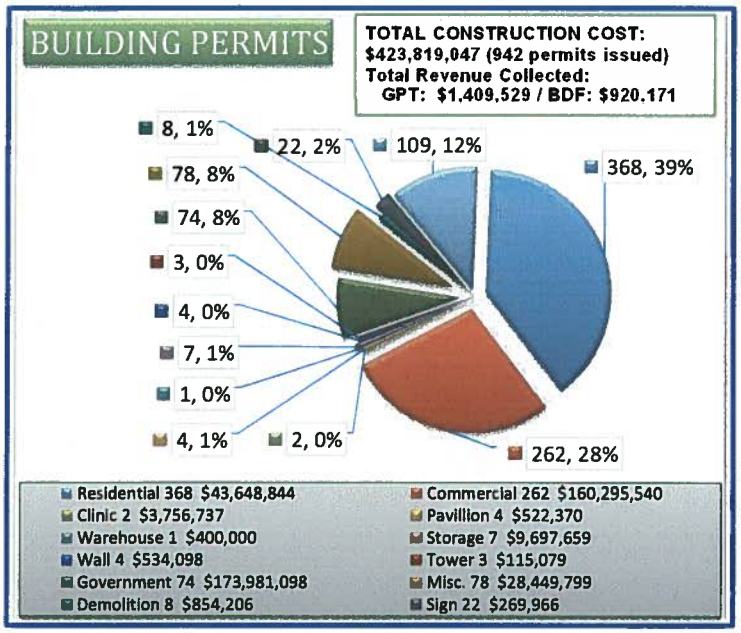
- Enforce building codes, review and inspect construction plans for all vertical construction projects on island.
- Provide safe and efficient transportation service for our 39,000 plus school children.
- Maintain and repair DPW's school buses, vehicles and equipment.
- Construct and maintain a safe and efficient highway system that is responsive to the total transportation needs of the people.
- Manage all Government of Guam capital improvement projects and ensure that all projects comply with applicable building, territory and federal guidelines.
- Maintain Governor's Office of Highway Safety to provide community outreach and resource partnership with Superior Court of Guam, Airport and Port Police.
- To provide maintenance, repairs, construction services and custodial work to upkeep public buildings and other government facilities.
- To enhance administrative and program effectiveness and efficiency by formulating and conforming to existing policies, allocating resources and administrating operations and personnel.

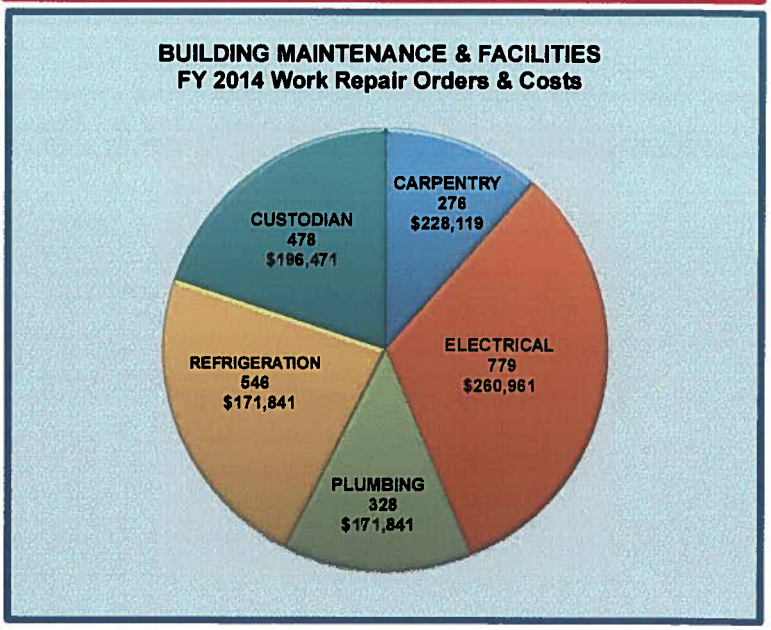

FY2014 Operational Expenditures
(Local Funds)
Millions
0
1
2
3
4
5
6
7
Admin
Transportation Maintenance
Bus Operations
Building Maintenance
Capital Improvement Projects
Highways
Building & Design Fund $496,127 3%
Guam Highway Fund, $6,721,417 39%
General Fund, $9,799,188 58%


FY2014 Operational Expenditures
Federal Grants In Aide (FGIA)
US DOI
$4,9
Federal Highways $28,357,101
NHTSA $670,840

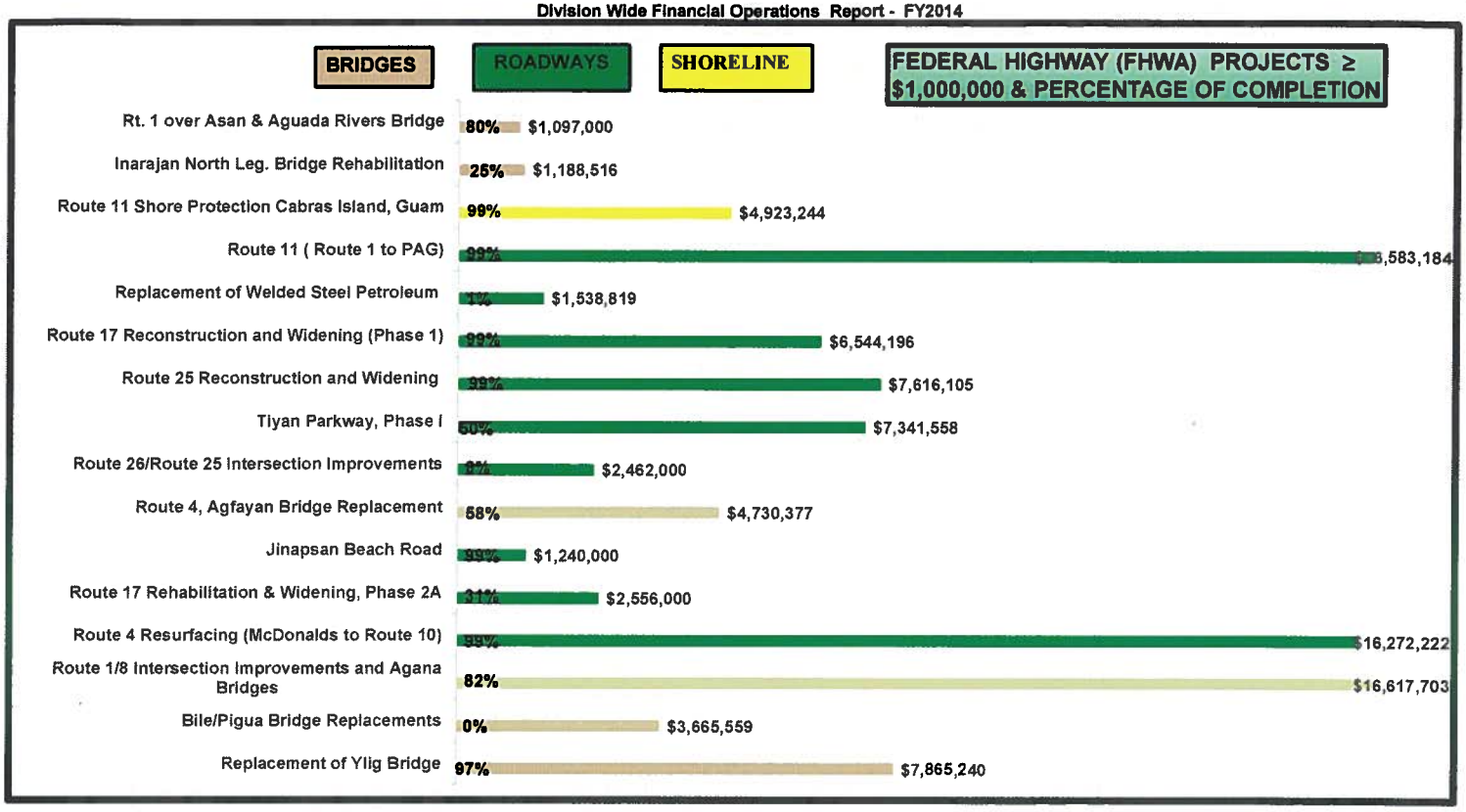

Bus Operations FY2014
Pupil Transportation
Total Student Passengers - 30,984
Total Routes - 179
Total Fleet - 139
REGION I NORTHERN
REGION II CENTRAL
REGION III SOUTHERN
8,174 Students 57 Routes 42 Buses
12,508 Students 75 Routes 60 Buses
10,302 Students 47 Routes 37 Buses


TRANSPORTATION MAINTENANCE FY 2014
Total Bus Fleet - 139
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
1st Quarter
2nd Quarter
3rd Quarter
4th Quarter
Non-Operational 26 23 20 25
Working Buses 110 115 120 120


BUILDING PERMITS
TOTAL CONSTRUCTION COST:
$423,819,047 (942 permits issued)
Total Revenue Collected:
GPT: $1,409,529 / BDF: $920,171
8, 1%
22, 2%
109, 12%
368, 39%
78, 8%
74, 8%
3, 0%
4, 0%
7, 1%
1, 0%
4, 1%
2, 0%
262, 28%
Residential 368 $43,648,844
Commercial 262 $160,295,540
Clinic 2 $3,756,737
Pavillion 4 $522,370
Warehouse 1 $400,000
Storage 7 $9,697,659
Wall 4 $534,098
Tower 3 $115,079
Government 74 $173,981,098
Misc. 78 $28,449,799
Demolition 8 $854,206
Sign 22 $269,966


BUILDING MAINTENANCE & FACILITIES
FY 2014 Work Repair Orders & Costs
CARPENTRY 276 $228,119
CUSTODIAN 478 $196,471
ELECTRICAL 779 $260,961
REFRIGERATION 546 $171,841
PLUMBING 328 $171,841

DEPT. OF PUBLIC WORKS
Division Wide Financial Operations Report - FY2014

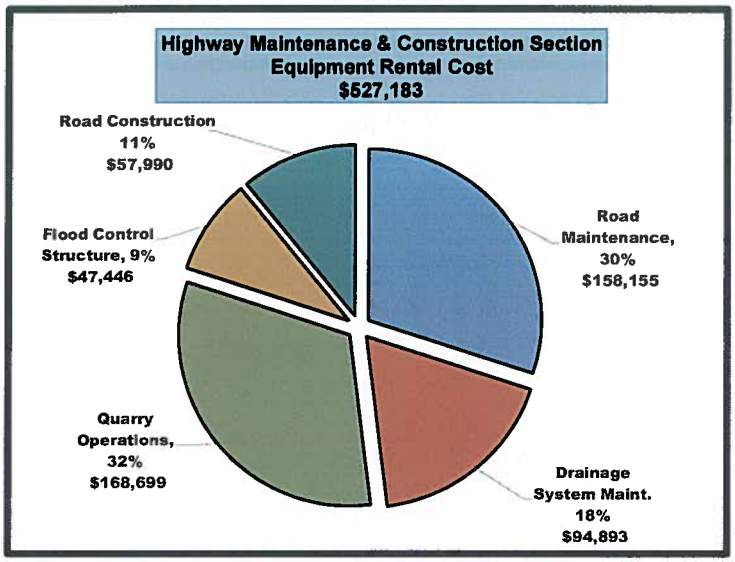


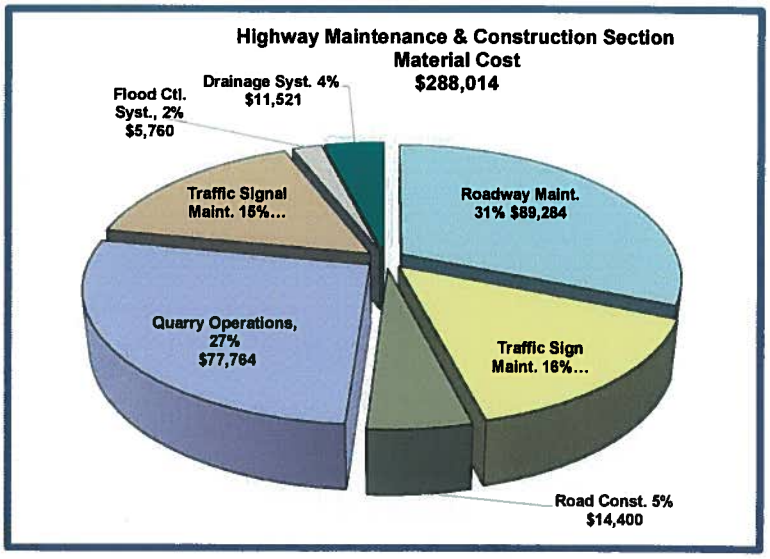
CAPITAL IMPROVEMENT PROJECTS DIVISION

Agency	Infrastructure Project Description	Project Amount
Dept. of Public Works	Resurfacing of Chalan Lumasu	$186,935
Dept. of Public Works	SGT. Roy T. Damian Rd. Spot Repair Work	$175,725
Dept. of Public Works	Flood Mitigation -Taitano St.	$235,000
Dept. of Public Works	Removal/Replace/Install Doors & Windows	$198,000
Dept. of Public Works	Building Repairs of Transportation Maintenan	$15,220
Dept. of Public Works	Building Repairs of Administration	$11,229
Dept. of Youth Affairs	Building "F" Upgrade	$296,551
Dept. of Youth Affairs	Renovation of Cottage Home	$38,612
Dept. of Youth Affairs	Roof Repair of Lagu Resource Center	$16,169
Guam Public Library	Guam Public Library Extension	$1,148,221
Dept. of Corrections	Upgrade of A/C Units	$773,963
Dept. of Corrections	Upgrade of Facility Perimeter Fence	$11,388
Dept. of Agriculture	Bldg. 163 Drainage Improvement	$12,300
Dept. of Agriculture	Roof Repair of Aquatic & Wildlife	$41,264

OFFICE OF HIGHWAY SAFETY
CALENDAR YEAR 2014

IMPAIRED DRIVING	2012	2013	2014
Total Crashes	7,031	6547	6,473
Total DUI Crashes	82	63	67
Total Traffic Fatalities	16	18	19
Total Fatal Crashes	16	18	21
DUI-Related Fatalities	7	11	2
DUI Crash with Injuries	33	20	67
DUI Arrests	396	346	442
Drug-Related Arrests	102	106	114





public works
DIPATTAMENTON CHE'CHO' PUPBLEKO

FUTURE CHALLENGES & ECONOMIC OUTLOOK

AUDITED REPORTS

The Department of Public Works is a line agency of the Government of Guam's Executive Branch. As a result, an audit of the basic financial statements of all governmental activities of GovGuam includes all of DPW's funding sources and operational expenditures for FY2014. DPW's funding sources are identified as follows: the General Fund (GF), all Federal Grants Funding (FHWA, NHTSA, USDOI, US HUD and FEMA) and the Capital Project Funds of the Territorial Educational Facilities Fund (TEFF), Guam Highway Fund (GHF) and Tourist Attraction Fund (TAF). Separate audits and issued reports for FY2014 were completed for and Capital Project Funds resulting from the bond funds of the Guam Highway Fund (GHF) and the Tourist Attraction Fund (TAF) funds, respectively.

MILITARY BUILDUP

DPW compiled (using a conservative approach) our budgetary needs that will impact our operations both directly and indirectly from the upcoming military buildup. The estimated amount of DPW projected is $46 Million at a minimum. Inclusive of this $46M amount, is the cost for DPW to operate under the SEIS conditions to include the following costs' categories: acquisition for additional school buses to transport the influx of new students from the public school system and other capital purchases (heavy equipment) to maintain the roads and supplies and materials to maintain and provide construction, hiring additional employees to include skilled labor, mechanics, professional and technical services related to the various public and infrastructure facilities including the public schools and the construction of a new fleet repair warehouse facility.

Furthermore, the Final Environmental Impact Statement (SEIS) discusses the various road projects related to the Guam Road Network (GRN). However, federal funding for these respective GRN projects are not guaranteed. The total costs of these various projects if they were to be fully funded or partially funded by either FHWA or by the DAR road program were not adequately discussed.

PERFORMANCE BASED BUDGETING (PBB)

Department of Public Works provided their Performance Based Budget Reports for two fiscal year periods, FY2009 and FY2010. Our PBB budget submission is based upon the Bureau of Budget and Management Research (BBMR) budget ceiling respectfully. During FY2011 thru FY2014, we have improved our tracking mechanism in order to measure our current and past performances.

Our PBB budget formulation model included actual source documents derived from the employee's position description (PD) for every section of the various divisions. Each position description entails all functions performed with his/her position title. These functions are quantitatively measured for each work standard performed. The performance measurement and standards are linked to our department's mission and goals. These functions are then grouped into tasks with the costs per each activity and workflow process. The employee's hourly rate was multiplied by the hours worked to get a cost for each task performed as a baseline measure. As the date of this Citizen Centric Report, we have yet to receive any feedback or a gap analysis report from BBMR and the Legislature related to our PBB report submission.

CURRENT YEAR BUDGET & PRIOR YEARS OBLIGATION (PYO)

Our budget for FY 2014 and the past fiscal years have been kept at a bare bones minimum. We are working with BBMR and DOA in resolving the remaining unpaid prior year obligations during FY2014. A schedule of amounts due have been forwarded to BBMR, DOA and the Legislature.

COMMENTS / FEEDBACK

Should you have any questions or comments, please contact DPW Controller, Mrs. Arleen U. Pierce at 646-3154 or arleen.pierce@dpw.guam.gov.

Respectfully Submitted,

GLENN LEON GUERRERO
Director