

JOB ANNOUNCEMENT
(this ad is funded by Department of Public Works)

The Department of Public Works (DPW) is accepting employment application for the position of:

CHIEF ENGINEER (Unclassified)
Capital Improvement Projects Division (CIP)

Qualification Requirements: A) Registered professional engineer in the field of Civil Engineering for at least ten (10) years in one of the states or Territories of the United States or granted a one (1) year temporary license from the date of hire. Prior to the expiration of his temporary license, the individual must submit an application for a regular *or* permanent registration to practice engineering, *if* otherwise qualified, in order to continue to serve as Chief Engineer. B) A minimum of ten (10) years of experience in a leadership capacity in the administration of a complex and diversified engineering program which demonstrates a high degree of creative foresight, and mature judgment in planning, organizing, and guiding extensive engineering programs and activities. C) A minimum of ten (10) years continuous and progressive experience in construction and design and program management; knowledgeable in mechanical and electrical engineering program management. D) Graduation from an accredited United States college or university or equivalence with a Bachelor's degree in Civil Engineering.

Necessary Special Qualifications: Must be registered as a Professional Engineer with The Guam Board of Registration For Professional Engineers, Architects and Land Surveyors or granted a one (1) year temporary license from the date of hire. Prior to the expiration of his temporary license, the individual must submit an application for a regular *or* permanent registration to practice engineering, *if* otherwise qualified, in order to continue to serve as Chief Engineer Must be verified at the time of application submission, include a photocopy). Applicants claiming degrees or credit hours are required to provide a copy of their college transcript.

Employment applications and scope of services of Chief Engineer may be obtained at DPW website: dpw.guam.gov or at the DPW 2nd Floor, Administrative Services Division office between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Applicants must submit Employment Application to Department of Public Works, Administrative Services Division, 2nd Floor Monday to Friday, 8:00 a.m. to 5:00 p.m. NO LATER THAN 5:00 p.m., Friday, July 31, 2025.

/s/ VINCENT P. ARRIOLA,
Director

Scope of Services: Chief Engineer (Unclassified)

Scope of services to be provided by the employee, to serve as the division's Chief Engineer under the direct supervision of the Director of Public Works, or his designee, to direct the daily operations of the Capital Improvement Projects – Vertical Division (CIP). These services that shall include, but not limited to the following:

- Plans, schedules, assigns, manages, and supervises the work of professional, and technical staff within the Capital Improvement Projects – Vertical, DPW. Administers the programs and activities of the overall CIP engineering functions.
- Perform engineering and/or supervise and sealed plans and specifications for CIP design projects including CIP contract change orders during construction.
- Provides technical support to project managers during project development and construction of CIP vertical projects.
- Review and approve the scope of CIP work and schedules.
- Reviews, and approves all CIP professional services and construction contracts including task orders, amendments, contract change orders, supplemental agreements and addenda.
- Review, supervise and approve the plans, specifications and estimates perform by consultants and others.
- Monitor and evaluate CIP's construction activities and ensure that the designs are executed and conform to acceptable minimum standards.
- Prior to submitting a final payment estimate, perform a final review of all submittals and payments for compliance with all contract documents.
- Review and approve CIP standard plans, specifications, other manuals and guidelines required to maintain a functioning CIP-Vertical program.
- Establish and maintain effective CIP working relationships with other agencies, consultants and others.
- Assist the Director in responding to CIP complaints and inquiries.
- Directs and monitors the CIP budget development and administration.
- Maintains liaison with other departments in conceiving, planning, and executing CIP engineering projects or programs.
- Develop and implement CIP engineering standard, technical data and procedures to serve as a guide for public and private engineers.
- Originates new concepts, methods and techniques for CIP research planning, program guidance, program evaluation, technological forecasting, and resource allocation.

- Monitors progress of CIP projects and/or programs through the various stages; recommends or makes modifications to the schedule or scope of work for projects to ensure compliance with statutory requirements and technical objectives.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the principles and practices of the general engineering fields applied in pertinent engineering projects.

Knowledge of authoritative reference works in the general fields of engineering.

Knowledge of the local and federal laws and regulations related to the engineering functions.

Ability to administer the programs and activities of the overall engineer and capital improvement functions.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to evaluate operational effectiveness and recommend/implement changes in organization, policies and procedures to improve effectiveness.

Ability to work effectively with the public and employees.

Ability to communicate effectively.

Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING

- * Registered professional engineer in the field of Civil Engineering for at least ten (10) years in one of the states or Territories of the United States.
- * A minimum of ten (10) years of experience in a leadership capacity in the administration of a complex and diversified engineering program which demonstrates a high degree of creative foresight, and mature judgment in planning, organizing, and guiding extensive engineering programs and activities.
- * A minimum of ten (10) years continuous and progressive experience in construction and design and program management; knowledge in mechanical and electrical engineering program management.
- * Graduation from an accredited United States college or university or equivalence with a Bachelor's degree in Civil Engineering.

REQUIRED QUALIFICATION

The Guam Board of Registration For Professional Engineers, Architects and Land Surveyors statues §3126, Exemption Clause states that engineers hired as a chief engineer for a government entity may be granted a one (1) year temporary license from the date of hire. Prior to the expiration of his temporary license, the individual must submit an application for a regular or permanent registration to practice engineering, *if otherwise qualified*, in order to continue to serve as a Chief Engineer.